



ROLE DESCRIPTION
State Leader – Risk Management

Title	State Leader – Risk Management
Reports to	Assistant Chief Commissioner – Risk and Finance
Measurement	Membership, Quality and Participation

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The State Leader – Risk Management will operate as part of the Risk and Finance team, with a particular focus on ensuring that policies and procedures reflect best practice in risk management across Scouts Victoria. They will be involved in advising/developing risk assessments, campsites, etc and will work closely with such people as the ACC Operations, ACC and SC Major Events, SC Campsites, etc. Training and policy development are also major components of the role.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

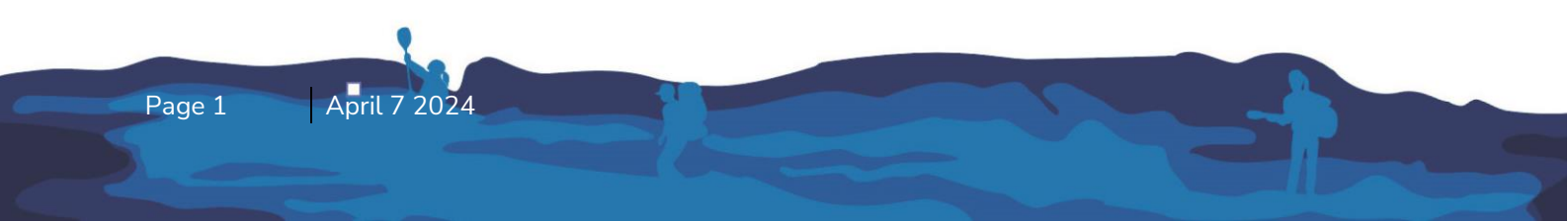
PRIMARY RESPONSIBILITIES

1. Risk Assessment

- Provide advice and/or undertake risk assessments in areas of program delivery and campsites.
- Liaise directly with Section Program Commissioners, ACC and S/C Major Events, ACC Operations and S/C Campsites.
- Develop related policies and procedures.

2. Safety Management

- Oversee event safety management
- In conjunction with other team members, review recommendations emanating from incident reports.



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- Consult with team members to identify potential incidents and incorporate into risk assessments.

3. Training

- Develop and deliver relevant training materials for inclusion in training programs including:-
 - What does a risk assessment look like?
 - How do we control risk?
 - What should 'grass-roots' leaders learn about risk identification and control?
 - Reporting arrangements in the event of an incident.

4. General

- In conjunction with the State Commissioner – Risk Strategy, review and develop the risk assessment tool and safety dashboard.

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment to responsible risk taking and building a culture of safety.
3. Be inclusive in leadership style.
4. Be respectful of all their team members accepting individual differences as a resource.
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting and Scout Safe principles

Skills

1. Be able to lead, communicate with and motivate adult Leaders.
2. Demonstrated experience in developing and implementing risk management, work health and safety (WHS) assessment tools.
3. Demonstrated planning and delegation skills.

Knowledge

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
2. Strong knowledge of best practice and industry standards in risk management and WHS.





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3. Understand and demonstrate the responsibilities of this role and a commitment to it.
4. Have attained Certificate of Advanced Adult Leadership (Leader of Adults) or
 - i. be prepared to attain Certificate of Proficiency within 12 months
 - ii. complete Certificate of Advanced Adult Leadership within 2 years

