



LEADER ROLES

Leader Roles in the Jamboree Unit

No matter what job you are assigned, do not attempt to do it all by yourself. You will most likely be useless to yourself, the Scouts and the Jamboree after about four days!

Jamboree Units are organised in the same way as an ordinary Scout Unit. As mentioned above, each Victorian Jamboree Unit will have four adult leaders and six youth leaders (JPLs). Together, they will make up the Unit leadership team where each person has a specific and important role to fulfill. Jamboree Scout Leaders should be prepared and make sure that Leaders in the Unit know each other's jobs – not to interfere, but so that someone can take over on days off or in an emergency.

Line Leaders should make effective use of the Duty Patrol. Scouts too have a major role to play in making the Jamboree work for them.

In some cases, other adults may be allocated to a Jamboree Unit as a Carer. Carers are not a part of the Jamboree Line Leader team; they are assigned for the sole purpose of supporting Youth with Special Needs. A Carer's full-time responsibility is to the youth member under their care and they will not have any duties with the Unit leadership. If you have a carer, the Health and Wellbeing Team will have been in contact with you.

The following Duty Statements have been prepared by the VicCon and set out the general responsibilities of each adult Leader's role.

Jamboree Scout Leader - JSL

- Leader in charge for all matters relating to the Unit, both youth members and adults, in welfare and discipline.
- Contact and (where possible) meet with other Line Leaders prior to the Jamboree.
- Discuss AJSL (Line Leader) roles with Line Leaders and allocate duties and responsibilities accordingly.
- In consultation with the other Line Leaders within the Unit: Formation of Patrols, Jamboree Unit Council and supervision of appointment/election of Jamboree Patrol Leaders (JPL) and Assistant Jamboree Patrol Leaders (AJPL).
- Travel to and from Jamboree with your Unit by the travel arrangements put in place by the Victorian Contingent.
- The Jamboree Unit Council is to select one of their JPLs as Jamboree Unit Leader (JUL).
- Contacting Unit members and their families as necessary prior to the Jamboree.
- Co-ordinating and delegating other duties as needed.
- Duties as required by the Victorian Contingent Leader or their delegate.
- Making yourself aware of any special needs, additional needs or dietary requirements of any Scout and, in consultation with your AJSL - Health and Wellbeing, how to care for these.
- Conducting regular Unit Councils throughout the Jamboree, ideally at the conclusion of every day where practical.
- Maintain the Unit security box.

AJSL – Quartermaster

- Reports to the JSL.
- In consultation with the JSL, coordinate all Unit gear and equipment needed for the Jamboree and make arrangements as necessary for the transport of the equipment within the guidelines given.
- Provision of, return and security of all gear and equipment prior to, during and after the Jamboree.
- Co-ordinating the collection of supplies from the Supermarket..
- Supervising erection of the Unit kitchen and store, and their day to day operation.
- Monitoring stores to ensure correct storage, timely collection and return or disposal of excess food.
- Ensuring the Unit site and adjacent area is kept in a clean and tidy condition and left so on departure,

including removal of any “disposable assets”, Jamboree waste management does not cater to Units leaving behind unwanted camping or other equipment, even if damaged during the Jamboree. Please plan to take home everything that your Unit brings to Jamboree.

- Draw up rosters to allow pre-planning for meal times, activities, free days and camp duties etc. for all Unit members, including Leaders.
- Manage the Duty Patrol system.

Duty Patrol

It is essential that the Duty Patrol system works properly – firstly to give the Scouts the responsibility and experience of preparation of meals in these conditions and secondly to ensure that the Leaders don't overdo it. The day before a Patrol is the Duty Patrol, the QM should brief them on what is expected.

For example:

- A routine is necessary to advise the QM of early breakfasts, visitors, etc. to allow the Duty Patrol to plan their day.
- Rise at 6.30am, quick wash etc. and prepare breakfast for serving at the agreed time.
- Wash and clean the kitchen and eating table area, cooking utensils and appliances to maintain good hygiene.
- They must not leave the site without the QM's (Duty Leader for the day) permission as it can cause organisational difficulties. Other Leaders should help to ensure this rule is adhered to.
- Pick up supplies from Supermarket at nominated times.
- Early afternoon showers assist so that the Duty Patrol can go to evening activities after the evening meal clean up.
- The QM should be conscious of the Duty Patrol's workload.

Waste Management

There will be four waste management streams:

- General waste - stuff that can't be recycled.
- Co-mingle - stuff that can be recycled. This includes cans, glass, milk containers, and food containers.
- Cardboard / paper.
- Organics - food / organic waste that will be placed in compostable bags which will be provided.

Wheelie bins will be supplied to each Unit. The Unit is responsible for bringing them to a centralised location (where the compactors will be located). The Sites team will then empty into the compactors.

State Scout Council Camping Standards



Jamboree is a Scout camp, so use the following link to download the current [Victorian State Scout Council Camping Standards](#).

AJSL – Program

- Reports to the JSL.
- Promotion and implementation of Jamboree program in the Unit.
- Ensuring that all members participate and record any Participates, Assists, Leads or OAS progressions achieved during Jamboree are recorded.
- Liaison with Program (Activity) staff, as necessary.
- Ensuring Patrol members are correctly uniformed / equipped and attend activities on time.
- Arranging appropriate daily activities within the Unit.
- Coordinating leader participation in the youth Program as and where necessary.
- Promoting and where necessary arranging leader activities.
- Assist with the design and supervision of the erection of the Unit gateway.

AJSL - Health and Wellbeing

- Reports to the JSL.
- Health and wellbeing of all Contingent members.
- Monitoring (and if necessary, supervise and co-ordinate) washing and any other health and hygiene related aspects of all Unit members – both youth and adult.
- Liaison with Sub-Camp and Unit Welfare Team in any cases where the Unit member's sickness / injury is of such a nature that they cannot be cared for in the Unit.
- Maintain the Unit First Aid Kit.

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- Recognising personal problems (eg homesickness) and if necessary, arranging support through the JSL, and/or Unit Welfare Team
 - Ensuring all Leaders receive adequate time off.
 - Being aware of any disabilities of any Scouts or Leaders and how to care for them.
 - Learning the names of all Unit members as quickly as possible. This increases their self-esteem and promotes their relationship with you and the other Leaders. Get to know each member of the Unit by talking to each of them individually at pre-Jamboree meetings, camps and especially at the Jamboree.
 - Gaining cooperation from both Scouts and Leaders as early as possible. Discipline is important as is a sense of humour. With the Unit, develop a Unit Code of Conduct that are fair, equitable and considerate. Make sure that every member of the Unit knows and understands the Code of Conduct and is prepared to abide by it.
 - Keeping in touch with all Scouts throughout Jamboree: fatigue, other “illnesses”, signs of home sickness, when they happen and how to deal with them, before you go to the Jamboree.
 - Creating a happy and fun-seeking environment in the Unit – not one that is all work, but do not let this affect your standards.
 - Dealing with personal problems quickly and quietly. Maintenance and enhancement of self-esteem is critical to both Scouts and Leaders. The first line of wellbeing delivery is in the Unit. Support will also be provided to the Jamboree Unit by the Victorian Health and Wellbeing team and/or Sub-Camp.
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