



TRAINING PLAN FOR LEADERS

CHANGING ROLES:

PROGRAM SUPPORT LEADER

This annotated Program Support Leader training plan is a guide for any Leader who has previously completed at least Basic training (achieved the Gilwell Woggle) in any role and is now transitioning to any Program Support Leader role. This includes moving from a Youth Program Leader role to a Program Support Leader role. It also includes those moving between Program Support Leader roles or those returning to a Program Support Leader from another role. It also covers Leaders who are returning to training to finish their Wood Badge.

The On-Demand Scouting Preliminary and Scouting Essentials modules must be completed before applying to attend the Scouting Essentials Course. If you already know the material, you can confirm your proficiency by completing the pre- and post-module quiz – **takes 5-10 mins each.**

		Guidance for Leaders transitioning from any role to a Youth Program Leader role
Scouting Preliminary: On-Demand Modules*	Child Safe Scouting - SP CHILD	<i>Required to complete</i>
	WHS and Scouting - SP WHS	<i>Required to complete</i>
	I'm an Adult Leader- SP LEADER	<i>Not required</i>
	Preliminary Scout Safe - SP SAFE	<i>Required to complete</i>
	Educational Objectives and SPICES - SP SPICES	<i>Highly recommended</i>
	The Scout Method - SP METHOD	<i>Highly recommended</i>
	Youth Leading Adult Supporting - SP YLAS	<i>Required to complete</i>
Scouting Essentials: On-Demand Modules	I'm a Scout - SE SCOUT	<i>Not required</i>
	Thank you B-P - SE THANKS BP	<i>Not required</i>
	Plan>Do>Review> - SE PDR	<i>Required to complete</i>
	Youth Led Programming - SE YLPROG	<i>Required to complete</i>
	Achievement Pathways - SE ACHIEVE	<i>Required to complete</i>
	Building Resilience - SE RESILIENCE	<i>Highly recommended</i>
	Youth Empowerment - SE EMPOWER	<i>Required to complete</i>
	Being Inclusive - SE INCLUDE	<i>Required to complete</i>
	Managing Behaviours - SE BEHAVE	<i>Highly recommended</i>
	The Patrol System for One Program - SE PATROL	<i>Highly recommended</i>
Scouting Essentials Course	These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/	<i>Complete this course <u>only</u> if you haven't historically completed a sectional Basic Practical or Basic Sectional Techniques</i>
Scouting Management: On-Demand Module*	Basic Leader of Adults - BLOA	<i>Complete this module if not already completed.</i>

Did you know?
This module was restructured in 2021. If you've already completed it, but it's showing up as not complete, ask your Team Leader to check your member record. You don't have to repeat it.

<p>Scouting Management: Course</p>	<p>These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/</p> <p>The Scouting Essentials Course and the On-Demand Scouting Management module must be completed before applying to attend the Scouting Management Course.</p>	<p>Complete this course <u>only</u> if you haven't historically completed Group Leader or District Leader/Commissioner Basic Practical or Basic Leader of Adults Practical course</p>
<p>On The Job Training – Program Support Leader</p>	<p>Once the On the Job – Program Support Leader phase is completed, it is submitted to your Team Leader online. Once verified by your Team Leader (they will get an email) this will automatically be recorded on your membership record on Extranet the next day.</p>	<p>Complete this checklist with your Team Leader as a proficiency check, if not already completed for a previous role.</p> <p>Your previous completion of Tech Skills and In-Service can contribute to this, but make sure you've covered off newer program elements and other skills included in the new checklist.</p> <p>Some of the 'I' Statements are the same as for Youth Program Leaders and don't have to be repeated.</p>
<p>Certificate of Proficiency Awarded</p>	<p>Your training up to this point is recognised with the Certificate of Proficiency (COP), represented through the 'Gilwell Woggle'. The COP is the training qualification that allows you to be appointed as a provisional program support leader, rather than a trainee.</p>	<p>Congratulations. Your existing Certificate of Adult Leadership gets bridged to the new Certificate of Proficiency for Program Support Leaders!</p>

Checking a leader's role pre-requisites

There's an extranet tool that tells you what training is required for a Leader's role. The easiest way is to click the 'check pre-requisite' link on a member's record and then click 'show/hide more options' in the pop-up to see all the options.

There is an option for new Leaders with no level of training under the previous training system. For Leaders who trained previously, do a word search (Ctrl+F) for 'RETROSPECTIVE' and find the option that includes the Leader's highest level of previous training. This option is likely to require less additional training. It should work out to be consistent with the guidance in this pack.

The system says I need a Certificate of Proficiency?

All of the role options will require a **Certificate of Proficiency** – the guidance in the pages above explains how to bridge their current level of training to a new Certificate of Proficiency.

Did you know?

Unlike Youth Program Leaders changing roles, Program Support Leaders need to have completed a Scouting Leadership course, **even** if they've historically completed a sectional Advanced Practical course. That's because this course now includes people management elements that are important for all Leaders but **critical** for Program Support Leaders

You must have achieved a Certificate of Proficiency (including the On The Job – Program Support Leader) and the currently available Scouting Leadership On-Demand Modules to apply for your Scouting Leadership course.		Proposed completion date	Date Completed
Scouting Leadership modules	Adventure and Risk – SL RISK	<i>Complete these modules if you need to attend a Scouting Leadership course. Highly recommended otherwise</i>	
	Unit Camping and Major Events – SL CAMPING		
	Growing Scouting - SL GROW		
	Spirituality and Scouting - SL SPIRITUAL		
	World Scouting - SL WORLD #	<i>These modules are not yet available or included in our role pre-requisites.</i>	
	Mentoring and Personal Progression - SL MENTOR #		
	Leading Operational Tasks - SL OPS #		
	Leading Effective Volunteer Teams - SL TEAMS #		
	Sustainable Development and Scouting - SL SDG #		
	Emotional Intelligence and Leadership - SL EQ #		
Scouting Leadership Course	<p>These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/</p> <p>During this course your Wood Badge project will be approved by the Course Leader based on ideas that you bring and a scoping discussion.</p>	<i>Complete this course <u>only</u> if you haven't historically completed a Scouting Leadership course or Leader of Adults Advanced course.</i>	
On The Job Training – Scouting Leadership	<p>This phase's checklist includes:</p> <ul style="list-style-type: none"> A final list of skills to verify which is an evaluation of your work on the ground, which we typically call the Wood Badge Evaluation. After the Scouting Leadership Course there is a four-month Wood Badge evaluation period. This period involves observation and support for your skills in action to ensure that an advanced level of proficiency has been reached. The verifier may recommend that the evaluation period be extended, with further support provided to the trainee. the completion of your Wood Badge Project. Your project will be scoped on the Scouting Leadership course. It should give you an opportunity to develop yourself in something related to your role while exploring the Fundamentals of Scouting. <p>This phase is completed with your 'Team Leader's Team Leader' which for most Youth Program Leaders will be the District Commissioner or their delegate. You can submit this to the verifier online once the checklist's completed. Once verified, this will automatically be recorded on your membership record on Extranet the next day.</p>	<i>Complete this checklist if you needed to attend a Scouting Leadership course (otherwise, use it as an informal reflection tool) If you've completed a Wood Badge Project for a previous role and this has been recorded on your Extranet record, you now do not need to complete another one. Make a note of your previous Project completion when filling in the checklist so that the verifier can confirm this.</i>	
Wood Badge Awarded	Having completed the training program for your role, you will be awarded the Wood Badge, with a Certificate of Advanced Adult Leadership (CAAL) relevant to your role as a Program Support Leader. The Wood Badge is awarded only once, while the CAAL represents that you have completed Wood Badge-level training for any subsequent role you undertake.	<i>Congratulations! If you've previously been awarded the Wood Badge, you don't get awarded this again, but your Team Leader will be sent your new Certificate of Advanced Adult Leadership for a special presentation to you</i>	

= These modules are not yet available. Once available, they will be introduced to the training pathway.

Where to find the On-Demand Modules:

For **Scouting Preliminary, Essentials, Management** and **Leadership** modules, scroll down to Program Support Leader Training on the On-Demand Learning platform (<https://training.scouts.com.au/curriculum/index>). You will probably want to set this as 'My Training'.

Adult Leader Training

One Program, One Journey, One Curriculum

No matter what youth section you are working with it is the same training curriculum - Youth Program Leader Training.

If you are a Group Leader, Commissioner or other leader of adults, your role is to support Youth Program Leaders in delivering the program. Your training (Program Support Leader Training) simply substitutes Scouting Management instead of Scouting Adventure.

Youth Program Leader Training (LoY)	Program Support Leader Training (LoA)
<input checked="" type="checkbox"/> Set as My Training	<input checked="" type="checkbox"/> Set as My Training

You can also find the Program Support Leader Training page using the 'Curriculums' menu up the top of the page.

Where to find the On The Job Phases:

These are also on the On-Demand Platform (<https://training.scouts.com.au/>) using the menu up the top.

