

SCOUTS AUSTRALIA (VICTORIAN BRANCH)



ROLE DESCRIPTION Project Leader - LeaderBuild

Title	Project Leader - LeaderBuild
Reports to	Deputy Chief Commissioner
Direct Reports	None

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion or abilities and does not tolerate any form of harm, abuse or neglect.

The Project Leader – LeaderBuild will share in the strategic direction of Scouts Victoria by recruiting and developing great volunteers. This is a fixed term position of 12 months to support Scouts Victoria in updating and supporting our LeaderBuild program. LeaderBuild is a Scouts Victoria designed initiative to recruit new volunteers to our organisation at our local groups. This role will primarily be updating the material and then upskilling our Group Leaders to deliver the program. There is an element of administration, support and monitoring within this role as well.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

1. Update

- Update the LeaderBuild program to reflect current research on volunteering trends and Scouts Victoria strategies.

2. Delivery

- Visit Scout Groups as required to either lead or support the delivery of the LeaderBuild Program, in line with the materials and documentation provided

3. Facilitate

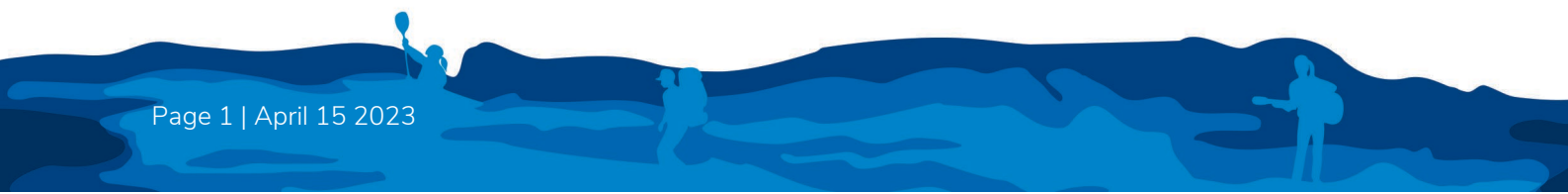
- Encourage and support Group Leaders (or Leaders in Charge) to schedule and execute the delivery of LeaderBuild
- Support the follow-up meetings after the initial LeaderBuild session through assisting with reminders and the communication with interested parties.

4. Monitor

- Track the progress of LeaderBuild sessions and report on the progress.

5. Communication

- Ability to communicate with people via various media including email, face-to-face, over the phone
- Confident and capable to speak in front of audiences of various sizes
- Other duties as required by the Deputy Chief Commissioner





ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in our organisation
2. Be confident and friendly, particularly to people who we are recruiting to join us in Scouting.
3. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

1. Be able to lead, communicate with and motivate adult leaders to deliver LeaderBuild.
2. Have planning and communication skills
3. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills

Knowledge

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
2. Understand the various roles fulfilled in Scout Groups including Section Leaders, Group Support Committee and Adult Helpers
3. Hold a Certificate of Membership and be an active and current Rover or Leader in the organisation. (It is intended that this role be undertaken in conjunction with your other role.)

