



Individual Adult Volunteer Plan

Phase 2

The Individual Adult Volunteer Plan Phase 2 should be completed with the adult member immediately upon completion of the requirements of the Certificate of Proficiency.

The expectation is that this Phase will be achieved no later than 18 months after joining the Movement or assuming a new role within the Movement.

If unable to tick each box, and your Team leader is unable to assist, refer to your next level up Team Leader or Branch Office for assistance.

I understand what my Certificate of Adult Appointment allows me to do

I have reviewed and updated my training plan with my Team Leader

I commit to completing the requirements of the Wood Badge by

¹ *Refer Training Plan overleaf*

I am aware who will provide me with support towards achieving my Wood Badge, that person being

I understand that new personal development goals will be agreed upon achieving my Wood Badge

Trainee Name:

Team Leader Name:

Membership Number:

Membership Number:

Signature:

Signature:

Date:

Date:

¹ This is expected to occur within 12 months of joining subject to course availability within the Branch but must be no later than 18 months from joining.

Training Plan

Wood Badge



Training Outcome	Element	Target Date
On Demand Learning		
Scouting Leadership On-Demand modules	World Scouting- <i>Not yet available</i>	
	Growing Scouting	
	Mentoring and Personal Progression- <i>Not yet available</i>	
	Leading Operational Tasks- <i>Not yet available</i>	
	Leading Effective Volunteer Teams- <i>Not yet available</i>	
	Sustainable Development and Scouting- <i>Not yet available</i>	
	Emotional Intelligence and Leadership- <i>Not yet available</i>	
	Spiritual Development in Scouting	
Unit Camping and Major events		
You must have achieved a Certificate of Proficiency (including the On The Job – Youth Program Leader) and the currently available Scouting Leadership On-Demand Modules to apply for your Scouting Leadership course.		
Scouting Leadership Course	<p>These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/</p> <p>During this course your Wood Badge project will be approved by the Course Leader based on ideas that you bring and a scoping discussion.</p>	
On The Job Training – Scouting Leadership	<p>This phase’s checklist includes:</p> <ul style="list-style-type: none"> • A final list of skills to verify • the completion of your Wood Badge Project. Your project will be scoped on the Scouting Leadership course. It should give you an opportunity to develop yourself in something related to your role while exploring the Fundamentals of Scouting. • an evaluation of your work on the ground called the Wood Badge Evaluation. After the Scouting Leadership Course there is a four-month Wood Badge evaluation period. This period involves observation and support for your skills in action to ensure that an advanced level of proficiency has been reached. During this time regular contact and discussion should be maintained with your Team Leader and/or Training Mentor. The verifier may recommend that the evaluation period be extended, with further support provided to the trainee. <p>This phase is completed with your ‘Team Leader’s Team Leader’ which for most Youth Program Leaders will be the District Commissioner or their delegate. You can submit this to them online once the checklist’s completed. Once verified, this will automatically be recorded on your membership record on Extranet the next day.</p>	
Wood Badge Awarded	Having completed the training program for your role, you will be awarded the Wood Badge, with a Certificate of Advanced Adult Leadership (CAAL) relevant to your role as a Youth Program Leader. The Wood Badge is awarded only once, while the CAAL represents that you have completed Wood Badge-level training for any subsequent role you undertake.	

Trainee Name:

Membership Number: