Program Planning



Troop Program Planning – Youth

- Patrols in the Troop with the guidance of the Patrol Leader and Adults put together ideas for the program
- Patrols in the Troop consider the needs of the Personal Progression Framework for its members and are guided by adults and older youth members to consider this in program planning
- The Troop Council with the guidance of the adults/ older section youth members put together the long/ medium term program
- The Troop Council ensures a balanced program across the Challenge Areas with the guidance of adults
- The Troop Council considers the Scout Method while programming
- The Troop Council considers risk and inclusiveness when putting together the program
- The Troop Council documents the program with the assistance of adults/ older youth members

Troop Program Planning – Adult

- Adults steer Troop Council and the Senior Patrol Leader to ensure objectives of the meeting that the youth members have set are met
- Adults encourage the Troop Council and its members to get involved in program planning and guide / steer their own Scouting journey
- Adults encourage youth to write the majority of the program
- Adults/ older youth members communicate information and forms to parents/ other relevant parties once guiding youth through the requirements

District/Region

District/Region Program Planning – Youth

- Youth have a representative role at District/Region Mindari meetings and are nominated from Troop/District Councils
- The youth representatives assist the adults to put together the long/ medium term program of district/region events
- The youth representatives play a part in event planning eg activities, location, themes
- Youth have an ability to contribute their ideas and opinions at District/Region Youth Forums
- Youth provide their feedback to adults of District/Region events via feedback mechanisms

District/Region Program Planning – Adult

- Adults encourage the youth representatives to get involved in District/Region program planning to ensure relevant activates are programmed
- Adults encourage youth to contribute to the planning of the activities
- Adults facilitate District/Region Youth Forums and support the youth to contribute their ideas and opinions
- Adults provide youth with a feedback mechanism after District/Region Events





Scouts VICTORIA

<u>State</u>

State Program Planning – Youth

- Youth have a voice in State events, program and policy via representation at the State Youth Forum, participating via nomination from Region Youth Forums
- Youth have a representative role at the State Scout Council meetings and are nominated from the State Youth Forum
- Youth have representative roles at the State Youth Council, alongside members from other sections, and contribute to the delivery of peer-oriented projects
- At State Scout Council, youth representatives assist the adults to put together the planning of state events, play a part in event planning, contribute to event planning by being members of organizing committees, and are encouraged to contribute their ideas and opinions on policy matters

State Program Planning – Adult

- Adults encourage the youth representatives to get involved in state program planning to ensure relevant activates are programmed
- Adults encourage youth to contribute to the planning of the activities
- Adults facilitate State Youth Forums and support the youth to contribute their ideas and opinions
- Adults provide youth with a feedback mechanism after state events

Running Activities Troop

Running Troop Section Activities - Youth

- Older/ more experienced youth members in the Troop encouraged development of other youth members by running games and small activities and assisting in Program Planning
- Patrol Leaders are encouraged to understand the needs of their Patrol and what is unusual Behavior
- Older/ more experienced youth members facilitate learning of less experienced youth members through activities/ games they run
- Youth members facilitate Patrol Camps which have a purpose for that Patrol
- Patrol Activities are conducted regularly and are favored over whole Troop activities
- Patrol Councils are conducted to feed activity ideas and needs of the Patrol and its members back into the Troop Council
- The Troop has a code which it is supported by which is inclusive to all and promotes positive/ engaging Behavior
- Troop members run the majority of programmed content including the Planning for and review of the activities.

Running Troop Section Activities – Adults

- Adults/ older youth members support Scouts in their activities and planning Adult members encourage youth members to ensure all bases are covered during the planning phase Adult members assist collection of paperwork and guide the youth member through policies and legislation that need to be considered
- Adult members assist the Patrol Leaders/ Activity leaders to manage Behavior and conflict
- Adults ask prompting questions to ensure key planning points are met Adult members support the Troop Council and encourage active participation by the youth members Adult members encourage active engagement from the Section in other Sections and seek opportunities for youth to be involved in Project Patrols
- Adult members assist the Patrol Leaders and Unit Leader with the needs of individuals in the Unit



District/Region

Running District/Region Section Activities - Youth

- District/Region Scout Council youth members, event planning team youth members, or other nominated youth work alongside the adult camp chief at district/region events to act as the face of the event, act as masters of ceremonies, and run Patrol Leader briefings and meetings
- At district/region events, District/Region Scout Council youth members, event planning team youth members, or other nominated youth act as representatives of the participating youth to the adult team running the event
- At district/region events, District/Region Scout Council youth members, event planning team youth members, or other nominated youth act on feedback or suggestions received from their peers via the event Troop Council

Running District/Region Section Activities – Adults

- Adult members ensure that Youth members of the district/region event team are treated as peers and their contributions are valued
- Adult members support the event Troop Council and encourage active participation by the youth members

State

Running State Section Activities - Youth

- State Scout Council youth members (or other nominated youth) work alongside the adult camp chief at Staterun major events to act as the face of the event, act as masters of ceremonies, and run Patrol Leader briefings and meetings
- At State-run major events, State Scout Council youth members (or other nominated youth) act as representatives of the participating youth to the adult team running the event
- At State-run major events, State Scout Council youth members (or other nominated youth) act on feedback or suggestions received from their peers via the event Troop Council
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- Running State Section Activities Adults Adult members ensure that Youth members of the State-run major event team are treated as peers and their contributions are valued
- Adult members support the event Troop Council and encourage active participation by the youth members

Leadership Within the Section Troop

Troop Leadership within the Section – Youth

- Troop Leaders support the development of Patrol Leaders and Assistant Patrol Leaders
- Patrol Leader continue to develop leadership skills through mentoring other members of their patrol and acting as a role model for the Troop
- Patrol Leaders and Assistant Patrol Leaders learn how to delegate through small task allocation and lead from the front, being involved in all tasks set by them for the Patrol
- Patrols gain a sense of autonomy and are encouraged to support each other through adults and older youth members
- All members of the Troop are given opportunities to lead at different points, weather it's for a game, activity, trip, ceremonies, Project Patrol leadership or in assisting in other Sections
- Patrols are encouraged to run stand-alone Patrol activities building resilience and leadership amongst the Patrol.
- Youth members know it is ok to make mistakes during learning new things and mistakes are part of learning





Troop Leadership within the Section – Adults

- Adults help facilitate appropriate leadership opportunities for youth members
- Adults encourage all youth members to be involved in leadership opportunities in the Section and encourage the Patrol Leaders to give different people terms at leading tasks
- Adults support the Patrol Leaders through the facilitation of the Patrols and there needs and support the youth members running most if not all activities
- Adults should guide youth members through a deeper understanding of the holistic picture of running activities and facilitating others such as National/ Branch policies, risk management and being inclusive to all
- Adults encourage youth to seek opportunities to be a part of a Project Patrol and take on leadership roles within these
- Adults encourage the Troop Council to make sound decisions on behalf of the Troop and support the Troop Leader to implement the decisions the Troop Council make

District/Region

District/Region Leadership within the Section – Youth

- At District/Region Youth Forums, youth contribute opinions and feedback on scouting programs drawn from their experiences and that of their peers
- District/Region Council youth members continue to develop leadership skills through acting as a role model for scouts across the State
- All District/Region Council youth members are given opportunities to lead discussion at meetings consisting of adults and peers

District/Region Leadership within the Section – Adults

- Adults help facilitate appropriate leadership opportunities for youth members
- Adults encourage all youth members to be involved in leadership opportunities in the District/Region Scout Council
- Adults should guide youth members through a deeper understanding of inclusive scouting
- Adults encourage youth to seek opportunities to contribute to district/region projects and seek leadership roles within these

State

State Leadership within the Section – Youth

- At State Scout Council, youth act as the face of branch for their section, taking a primary role in ceremonies such as the ASM awards and the State ARAP, and in marketing and communications
- State Scout Council youth members continue to develop leadership skills through acting as a role model for scouts across the State
- All State Scout Council youth members are given opportunities to lead discussion at meetings consisting of adults and peers

State Leadership within the Section – Adults

- Adults help facilitate appropriate leadership opportunities for youth members
- Adults encourage all youth members to be involved in leadership opportunities in the State Scout Council
- Adults should guide youth members through a deeper understanding of the process of forming Branch policies, assessing and managing risk, and inclusive scouting
- Adults encourage youth to seek opportunities to contribute to Branch committees and seek leadership roles within these



Administration Troop

Troop Administration – Youth

- The Troop Council led by the Patrol Leaders discuss, organize and distribute communications for the Troop
- The communication of the Troop is largely run by the Troop Council
- The Troop has a collective areas where information is stored for them that they manage e.g. Trello, Dropbox, app (other format depending on Troop)
- The activity leader fills in any necessary paperwork/ documents their planning efforts
- The Troop Council with guidance from adults assess the risks associated with the Troop

Troop Administration – Adults

- Adults assist Patrol Leaders to keep membership records of their Patrol up to date
- Adults have an overseeing role in Troop Council and assist the youth members to inform members of updates and assist through record keeping
- Adults monitor risk and support the Troop through managing risks including proper documentation Adults support Patrol Leaders to guide Patrol members through tasks in preparation for leading and assisting through activities

Rules/Code of conduct/Behavior

Troop

Rules /code of conduct / Behavior - Youth responsibility

- The Troop Council sets the expectations of the Troops members including discipline / Behavior issues management
- Patrol Leaders monitor the Behavior of each other and the Troop members and discuss issues and potential actions when needed
- Youth members develop ways and strategies to handle situations
- Patrol members support each other through activities and responsibilities they have been allocated
- Troop members have an understanding of a positive and enabling culture within the Troop and support all members regardless of time in the Troop, age or any other feature of someone's being

Rules /code of conduct / Behavior - Adult responsibility

- Adults support the development of the Unit code of conduct and support the monitoring of the code with Patrol Leaders and adherence to the behaviors from Troop members through mentoring the PLs/ APLs
- Leaders support the youth to monitor and implement actions when the code is breached as decided upon by the Troop Council
- Leaders guide youth members through difficult situations and support youth through confidential information and supporting members through challenging times